Analytical Worksheet

CCR analytics

Key Observations

Start at the highest level and identify items in the data that stand out.

Questions to drive this process:
- Where are results the highest and the lowest?
- Where are results higher or lower compared to the benchmarks?

Examples of Key Observations

Prioritize Key Observations & Dig In

Select the Key Observations that seem most important to you and find out more about what is driving that observation.

Questions to drive this process:
- How do results vary by class or site?
- How do results vary by demographic group?
- How do results vary by measure or dimension?

Key Observation 1	Key Observation 2	Key Observation 3
Additional Observations	Additional Observations	Additional Observations

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Best Guesses

Here is where you ask why and start to formulate ideas about how to respond.

Questions to drive this process:
- What do you think is impacting what you see in the data?
- Why is this happening?
- What assumptions do you have?
- Who generates the data?
- How might your agency respond?

Key Observation 1	Key Observation 2	Key Observation 3

Further Investigation & Testing

Identify what follow up you need to test your understanding and flesh out a response.

Questions to drive this process:
- Who might be able to give you more insight into what you are seeing? (teachers, parents?)
- What additional information do you need?
- How can you test your best guesses?
- What are your next steps?

Key Observation 1	Key Observation 2	Key Observation 3
Next Steps:	Next Steps:	Next Steps: